

WIA Youth Services RFP  
Questions and Answers from 2/16-3/1/06

**1. Regarding the Budget Exhibits,**

**a) Are we able to edit the budget pages?**

*As long as you do not change or reorder the numbering system, (as indicated in the RFP, p. 27), you may manipulate the budget detail form to include additional items within the established categories and/or pages, if necessary (as indicated in the RFP's Budget response section, III-1, p.29).*

**b) The Budget Detail, Exhibit D-1, p. 2 does not have a line for subcontracts but subcontracts are listed on the Budget Summary, Exhibit D-1, p.1, and the Expenditure Plan, Exhibit D-2.**

*Please note that a modification and revised forms have been posted adding the subcontractor line item to the Budget Detail, Exhibit D-1, p. 2.*

**c) Are supportive services included under the miscellaneous client fees or student supplies line item?**

*Supportive services are to be included in the miscellaneous client fees line item, as indicated in the Budget Detail, Exhibit D-1, p. 2. Please note that a modification and revised forms have been posted with revised Exhibits D-2, removing supportive services from the student supplies line item.*

**2. The RFP requests MOAs or letters of commitment from collaborating partners. Does there need to be a distinction from these potential partners regarding in-kind (non-financial) vs. financial support? Will a standard letter of commitment suffice?**

*As part of the answer to I.A-5, p. 28, it is advisable for the letters of commitment/MOAs from partner agencies with whom proposer will coordinate services to mention whether the arrangement is financial or non-financial. Additionally, proposers must submit Exhibit D-4, p. 39, specifying their partners' financial backing.*

**3. Does this RFP require that the lead agency pay for certain partner services (i.e. financial partners) such as counseling, training, etc.? There is no language requiring financial partners.**

*Please note that this RFP does not prescribe the lead agency to pay for partner and/or subcontractor services. It requires a framework for coordination with other regional youth-serving entities to deliver access to the 10 WIA youth elements. The OCWIB/Youth Council is interested in program designs that are able to leverage funds from other sources (RFP Response Section, III-3, p. 29, and Exhibit D-4, p. 39). Additionally, Assurances, Exhibit B, 5. states "Proposer has additional funding sources and will not be dependent on WIA funds alone to carry out the proposed program(s)."*

**4. Although we are unable to serve youth from Santa Ana or Anaheim, can we have collaborative partners from these areas (i.e., Santa Ana College)?**

Yes.