

**Workforce Investment Area  
Local Plan Modification  
Program Year 2008–09  
(Budget, Participant, and Performance Forms)**

LWIA: ORANGE COUNTY WORKFORCE INVESTMENT AREA

Submitted on: October 30, 2008

Contact Person: Andrew Munoz, Executive Director

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WIA Local Plan Modification PY 2008–09

Modification # \_\_\_\_\_

LWIA: ORANGE COUNTY WORKFORCE INVESTMENT AREA

Date: 09/19/2008

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COUNTY OF ORANGE  
ORANGE COUNTY WORKFORCE INVESTMENT BOARD



**LOCAL PLAN MODIFICATION**  
**PROGRAM YEAR 2008-09**

The following are areas of supplemental information to augment or update the original narrative in the Local Plan and are not designed to replace existing information submitted in the original Plan or any modification thereto, unless otherwise stipulated.

**I. PLAN DEVELOPMENT PROCESS**

- D. How were comments that were in disagreement with the draft plan considered in developing the final plan? In an attachment, include comments that represent disagreement with the local plan.**

Comments received during the Public Comment period that appear to be in disagreement with this Plan Modification will be incorporated into "Attachment 5."

- E. Describe the method used to make copies of the local plan available through public hearings, and through the local news media and the internet.**

The Plan Modification was first made public through an Orange County Workforce Investment Board (OCWIB) Executive Committee meeting on September 19, 2008 and a public notice published in the Orange County Register. The Plan Modification has also been accessible on the OCWIB internet site at: [www.ocwib.org](http://www.ocwib.org).

**III. LABOR MARKET ANALYSIS**

- C. What are the current and projected employment opportunities in the local area?**

The current and projected employment opportunities are reflected in the Demand Occupation List for Orange County. The Demand Occupation List is updated after the State's Labor Market Occupational Projection is updated. The Demand Occupation List for Orange County is then approved by the Economic and Workforce Intelligence Committee (EWIC) and the Workforce Investment Board (WIB). The current Demand Occupation List was approved on July 17, 2007 by the EWIC and ratified on July 23, 2007 by the WIB. The current occupations in demand are reflected in Attachment 7-A, Demand Occupation List.

The EDD/LMID revises their employment projections about ever three years. The source of this data is from the Bureau of Labor Statistics (BLS). The 2004-2014 Employment Projections continue to be the most current data available and this data



remains the source Orange County's Demand Occupation List. The 2004 – 2014 Employment Projections List was sorted according to specific wage and available job openings criteria and then further according to occupations within the industry clusters for Orange County.

**D. What job skills are necessary to obtain such employment opportunities? [WIA, Section 118(b)(1)(C)]**

Each of the opportunities reflected in the Demand Occupations List also contain the job skills needed to obtain employment. Of these occupations listed 2% require a LLDIMD Degree (First Professional Degree), 2% PHD Degree (Doctoral Degree), 5% MNMS Degree (Master's Degree), 5% BAIBS + EXPER (Bachelor's Degree or Higher & Some Work Experience), 16% BNBS Degree (Bachelor's Degree), 5% AA Degree (Associate Degree), 6% Post-Secondary Voc Ed (Postsecondary Vocational Education), 4% Work Experience (Work Experience in a Related Occupation), 10% 12-Month OJT=Long-Term On-the-Job-Training, 20% 1-12 Month OJT (Moderate-Term On-the-Job-Training), and 19% require 30-Day OJT=Short-Term On-the-Job-Training. For details see Attachment 7-A.

**IV. LEADERSHIP**

**C. The California Unemployment Insurance Code (CUIC) Section 14202 requires that representatives of labor organizations comprise at least 15 percent of each LWIB. Describe the LWIB composition.**

In addition to information contained within the 5-Year Plan and subsequent modifications, the OCWIB Bylaws were modified in April 2008 to ensure compliance with the new membership parameters set forth in SB 293. Currently our local board holds a majority of private sector business representatives of the local area. Our local board also includes representatives of local educational entities, representatives of labor organizations, representatives of community-based organizations, representatives of economic development agencies, and representatives of each of the one-stop partners. Additional union members are in the process of being appointed for board membership. It is important to note that the Labor Council has only supplied one additional member since SB 293 was implemented despite numerous requests.

**V. LOCAL ONE-STOP DELIVERY SYSTEM**

**A. Describe the One-Stop delivery system in your local area. Include a list of the comprehensive One-Stop Centers and other service points in your area.**

The only modification to this question is to provide an updated listing of One-Stop Centers serving Orange County, which is as follows:



## ONE-STOP CENTERS SERVING ORANGE COUNTY

<ul style="list-style-type: none"> <li>▪ <b>Anaheim Career Employment Center</b> 50 South Anaheim Blvd., Suite 300, Anaheim  Employment Development Department 2450 East Lincoln, Anaheim</li> </ul>	Anaheim WIB
<ul style="list-style-type: none"> <li>▪ <b>Orange County One-Stop and Business Service Center [NORTHERN REGION]</b> 5405 Garden Grove Blvd., Westminster</li> </ul>	Orange County WIB
<ul style="list-style-type: none"> <li>▪ <b>Orange County One-Stop and Business Service Center [SOUTHERN REGION]</b> 125 Technology Drive, Irvine</li> </ul>	Orange County WIB
<ul style="list-style-type: none"> <li>▪ <b>Santa Ana W/O/R/K Center</b> 1000 E. Santa Ana Blvd., Suite 200, Santa Ana</li> </ul>	Santa Ana WIB

- B. The CUIB Section 14206(d) requires LWIBs to “Select one-stop operators, with the agreement of the local chief elected official, annually review their operations, and terminate for cause the eligibility of such operators.” Include the LWIBs policy addressing this process.**

The OCIWB competitively procures its one-stop operators and its youth operators consistent with the current Orange County Contract Policy Manual and subsequent revisions. Upon culmination of the scoring process, an Agenda Staff Report is initiated to place the item on an agenda for approval by the Orange County Board of Supervisors. The Orange County Board of Supervisors then approves the funding allocation and the resulting contract with the successful bidder(s).

The OCWIB reviews performance for the one-stop and youth operators on a quarterly basis. Contracts initiated by the County for one-stop and youth operators contain provisions for the termination of the contract for cause.

- F. The CUIB Section 14206(h) requires each LWIB to “Develop local policy on the amount and duration of individual training accounts based on market rate for local training programs.” Include this policy.**

The OCWIB’s Policy and Procedure 08-OCWDA-15, dated July 18, 2008, (Attachment 7-B) outlines its compliance with CUIB Section 14206(h) for the amount and duration of Individual Training Accounts. 20 CFR 663.420 allows local boards to establish a maximum tuition cost and duration of training. As approved by the Economic Workforce Intelligence Committee and ratified by the WIB, the tuition cap is \$6500 per participant and the duration of training shall not exceed 24 months, 4 semesters, or 6 quarters.

### Performance Goals

**On December 11, 2007, the DOL approved California’s waiver request to move from the statutory performance measures specified in WIA Section 136(b)(2) to**



**the common performance measures defined in TEGL 17-05. This information was disseminated to the workforce development community in WSIN07-33, dated February 5, 2008. This waiver is effective July 1, 2007 through June 30, 2009. Include a discussion of how your local area's program design has been updated as a result of the State's replacement of the statutory performance measures with the common performance measures.**

On March 10, 2008, the OCWIB issued Information Notice No. OCWDA 07-12. The purpose of this notice was to inform WIA contractors of the approval of common measures waiver request to move from the statutory performance measures specified in the Workforce Investment Act (WIA) Section 136(b) (2) to the Common Performance Measures defined in ETA Training and Employment Guidance Letter (TEGL) 17-05, issued February 17, 2006 and TEGL 17-05, Change 1, issued August 13, 2007. The waiver became effective July 1, 2007.

As a result of this waiver, all Adult and Dislocated Worker programs are accountable for a single set of measures:

- Entered Employment Rate
- Employment Retention Rate
- Average Earnings

The Adult and Dislocated Worker programs are no longer accountable for the Credential Rate performance measure. However, the OCWIB will continue to track data on Credential Rates for reporting purposes only. WIA Contractors shall continue to complete and submit data on training activities on enrollment forms and certificate/credential outcomes on follow-up forms.

- R. The CUI Section 14230(a)(5) states that training services shall be made available to individuals who, among other criteria, "have selected a program of services directly linked to occupations in demand in the local or regional area." Include the LWIBs policy addressing this topic.**

The OCWIB's Policy and Procedure 08-OCWDA-15, dated July 16, 2008, "Attachment 7-B" outlines its compliance with CUI Section 14230(a)(5) in which training services are made available to individuals who have selected training services in occupations directly linked to demand occupations in the local area. The OCWIB, under Section 134 of WIA, has established an Approved Training Partner Directory which lists training programs that meet the demand occupation criteria for Orange County.

**S. MEMORANDUM OF UNDERSTANDING (MOU):**

- 2. Identify those entities with who you are in the process of executing an MOU. Provide a status of these negotiations. [Interim Final Rule §662.310 (b) ]**

All MOUs are executed and attached hereto as "Attachment 4."



4. **The CUIIC Section 14230(d) requires each LWIB to “develop a policy for identifying individuals who, because of their skills or experience, should be referred immediately to training services.” In addition, it requires LWIBs to contain this policy and the methods for referral of individuals between the one-stop operators and the one-stop partners, in the MOU between the LWIB and the one-stop partners. Include both the LWIBs policy and methods for referral.**

The OCWIB's Policy and Procedure 08-OCWDA-15 “Attachment 7-B” outlines its compliance with CUIIC Section 14230(d) to refer individuals immediately to training. The OCWIB has developed a “fast track to training” for individuals that meet one of the following criteria: (1) individuals who worked in an occupation or industry in which their position was eliminated; (2) individuals who have a technical, occupational, or vocational certificate, and require academic or further vocational training in order to meet the requirements of the job market; or (3) individuals who have an Associate's Degree, or higher, and require training for skills upgrade in order to meet the requirements of the job market.

## **VI. YOUTH ACTIVITIES**

### **Performance Goals**

**On December 11, 2007, the DOL approved California's waiver request to move from the statutory performance measures specified in WIA Section 136(b)(2) to the common performance measures defined in TEGL 17-05. This information was disseminated to the workforce development community in WSIN07-33, dated February 5, 2008. This waiver is effective July 1, 2007 through June 30, 2009. Include a discussion of how your local area's program design has been updated as a result of the State's replacement of the statutory performance measures with the common performance measures in the narrative as it relates to “Youth Activities.”**

The OCWIB's youth program design modification to meet the Common Measures requirements includes tracking and reporting of Literacy and Numeracy performance for Out-of-School Youth that are basic skills deficient through using approved assessments identified in TEGL 17-05. In addition, the OCWIB youth providers are no longer tracking skill attainments for younger youth; however, the youth providers continue to assist all youth with basic skills, occupational skills, work readiness skills, and the required program design elements [WIA, Section 129(c)(2)(A)through (J)] in order to meet all Common Measures.



<input checked="" type="checkbox"/> WIA Local Plan Modification PY 2008–09	LWIA: ORANGE COUNTY WORKFORCE INVESTMENT AREA
<input type="checkbox"/> Modification # _____	Date: 04/01/2008

**Budget, Participant, and Performance Forms**

**SIGNATURE PAGE**

This Local Plan represents the **Orange County** Workforce Investment Board’s efforts to maximize and coordinate resources available under Title I of the Workforce Investment Act (WIA) of 1998.

This Local Plan is submitted for the period of April 1, 2008, through June 30, 2009, in accordance with the provisions of WIA.

Local Workforce Investment Board Chair

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

Chair, Orange County  
Workforce Investment Board

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Chief Elected Official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

Chair, Orange County  
Board of Supervisors

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date





COUNTY OF ORANGE  
ORANGE COUNTY WORKFORCE INVESTMENT BOARD



**LOCAL PLAN MODIFICATION  
PROGRAM YEAR 2008-09**

**Attachment 1:**

**Budget Plan Summaries**



**WIA Local Plan Modification PY 2008-09**

Modification # \_\_\_\_\_

LWIA: Orange County

Date: 09/19/2008

**Budget, Participant, and Performance Forms**

**TITLE IB BUDGET PLAN SUMMARY (Adult or Dislocated Worker)**

WIA 118; 20 CFR 661.350(a)(13)

PROGRAM TYPE for PY 2007, beginning 07/01/07 through 06/30/08

Grant Code 201/202/203/204 WIA IB-Adult

Grant Code 501/502/503/504 WIA IB-Dislocated Worker

<b>FUNDING IDENTIFICATION</b>		R7xxxxx Subgrant	R8xxxxx Subgrant
1.	Year of Appropriation	2007	2008
2.	Formula Allocation	1,699,286	1,769,181
3.	Allocation Adjustment - Plus or Minus	(170,664)	
4.	Transfers - Plus or Minus		
5.	<b>TOTAL FUNDS AVAILABLE (Line 2 plus 4)</b>	<b>1,528,622</b>	<b>1,769,181</b>
<b>TOTAL ALLOCATION COST CATEGORY PLAN</b>			
6.	Program Services (sum of Lines 6A through 6E)	1,375,760	1,592,236
	A. Core Self Services	509,031	589,137
	B. Core Registration Services	82,546	95,536
	C. Intensive Services	509,031	557,292
	D. Training Services	275,152	350,298
	E. Other		
7.	Administration (Line 5 minus 6)	152,862	176,918
8.	<b>TOTAL (Lines 6 plus 7)</b>	<b>1,528,622</b>	<b>1,769,154</b>
<b>QUARTERLY TOTAL EXPENDITURE PLAN (cumulative from July 1, 2006 and July 1, 2007 respectively)</b>			
9.	September 2007		
10.	December 2007	382,156	
11.	March 2008	611,449	
12.	June 2008	794,883	
13.	September 2008	1,008,891	0
14.	December 2008	1,314,615	176,918
15.	March 2009	1,498,050	442,295
16.	June 2009	1,528,622	743,056
17.	September 2009		1,149,968
18.	December 2009		1,556,879
19.	March 2010		1,733,797
20.	June 2010		1,769,181
<b>COST COMPLIANCE PLAN (maximum 10%)</b>		<b>10%</b>	<b>10%</b>

Andrew Munoz, Executive Director

(714) 567-7371

09/19/2008

Contact Person, Title

Telephone Number

Date Prepared

Comments:

NOTE: Final Rule 667.160, What Reallocation Procedures Must the Governors Use, discusses local area

obligation rates, recapture, and reallocation. Also see WIA Directive WIAD01-10.

**WIA Local Plan Modification PY 2008-09**  
**Modification #** \_\_\_\_\_

**LWIA:** Orange County

**Date:** 09/19/2008

**Budget, Participant, and Performance Forms**  
**TITLE IB BUDGET PLAN SUMMARY (Adult or Dislocated Worker)**

WIA 118; 20 CFR 661.350(a)(13)

PROGRAM TYPE for PY 2007, beginning 07/01/07 through 06/30/08

- Grant Code 201/202/203/204 WIA IB-Adult  
 Grant Code 501/502/503/504 WIA IB-Dislocated Worker

<b>FUNDING IDENTIFICATION</b>		R7xxxxx Subgrant	R8xxxxx Subgrant
1.	Year of Appropriation	2007	2008
2.	Formula Allocation	3,102,953	4,012,121
3.	Allocation Adjustment - Plus or Minus	(252,361)	
4.	Transfers - Plus or Minus		
5.	<b>TOTAL FUNDS AVAILABLE (Line 2 plus 4)</b>	<b>2,850,592</b>	<b>4,012,121</b>
<b>TOTAL ALLOCATION COST CATEGORY PLAN</b>			
6.	Program Services (sum of Lines 6A through 6E)	2,565,533	3,610,909
	A. Core Self Services	102,621	144,436
	B. Core Registration Services	1,000,558	830,509
	C. Intensive Services	949,247	1,697,127
	D. Training Services	513,107	144,436
	E. Other		
7.	Administration (Line 5 minus 6)	285,059	401,212
8.	<b>TOTAL (Lines 6 plus 7)</b>	<b>2,850,592</b>	<b>4,012,121</b>
<b>QUARTERLY TOTAL EXPENDITURE PLAN (cumulative from July 1, 2006 and July 1, 2007 respectively)</b>			
9.	September 2007	0	
10.	December 2007	484,601	
11.	March 2008	1,054,719	
12.	June 2008	1,482,308	
13.	September 2008	1,966,908	0
14.	December 2008	2,708,062	481,455
15.	March 2009	2,793,580	1,163,515
16.	June 2009	2,850,592	2,246,788
17.	September 2009		3,129,454
18.	December 2009		3,530,666
19.	March 2010		3,931,878
20.	June 2010		4,012,121

Andrew Munoz, Executive Director  
 Contact Person, Title

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 Telephone Number

09/19/2008  
 Date Prepared

**Comments:**

NOTE: Final Rule 667.160, What Reallocation Procedures Must the Governors Use, discusses local area obligation rates, recapture, and reallocation. Also see WIA Directive WIAD01-10.

**WIA Local Plan Modification PY 2008-09**  
**Modification #** \_\_\_\_\_

**LWIA:** Orange County  
**Date:** 09/19/2008

**Budget, Participant, and Performance Forms**  
**TITLE IB BUDGET PLAN SUMMARY (Youth)**

WIA 118; 20 CFR 661.350(a)(13)

PROGRAM TYPE for PY 2007, beginning 04/01/07 through 06/30/08

Grant Code 301/302/303/304 WIA IB-Youth

<b>FUNDING IDENTIFICATION</b>		R7xxxxx Subgrant	R8xxxxx Subgrant
1.	Year of Appropriation	2007	2008
2.	Formula Allocation	1,775,903	1,820,762
3.	Allocation Adjustment - Plus or Minus	(60,122)	
4.	<b>TOTAL FUNDS AVAILABLE (Line 2 plus 3)</b>	<b>1,715,781</b>	<b>1,820,762</b>
<b>TOTAL ALLOCATION COST CATEGORY PLAN</b>			
5.	Program Services (sum of Lines 5A and 5B)	1,544,203	1,638,686
	A. In School	1,080,942	1,147,080
	B. Out-of-School (30%)	463,261	491,606
6.	Administration (Line 4 minus 5)	171,578	182,076
7.	<b>TOTAL (Line 5 plus 6)</b>	<b>1,715,781</b>	<b>1,820,762</b>
<b>QUARTERLY TOTAL EXPENDITURE PLAN (cumulative from April 1, 2006 and April 1, 2007 respectively)</b>			
8.	June 2007	0	
9.	September 2007	291,683	
10.	December 2007	634,839	
11.	March 2008	892,206	
12.	June 2008	1,201,047	0
13.	September 2008	1,389,783	327,737
14.	December 2008	1,629,992	619,059
15.	March 2009	1,681,465	1,183,495
16.	June 2009	1,715,781	1,584,063
17.	September 2009		1,638,686
18.	December 2009		1,729,724
19.	March 2010		1,784,347
20.	June 2010		1,820,762

Andrew Munoz, Executive Director

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09/19/2008

Contact Person, Title

Telephone Number

Date Prepared

Comments:

NOTE: Final Rule 667.160, What Reallocation Procedures Must the Governors Use, discusses local area obligation rates, recapture, and reallocation. Also see WIA Directive WIAD01-10.



**LOCAL PLAN MODIFICATION  
PROGRAM YEAR 2008-09**

**Attachment 2:**

**Participant Plan Summaries**



WIA Local Plan Modification PY 2008–09  
 Modification # \_\_\_\_\_

LWIA: Orange County  
 Date: 09-19-2008

**Budget, Participant, and Performance Forms**

**TITLE IB PARTICIPANT PLAN SUMMARY**

WIA 118; 20 CFR 661.350(a)(13); TEGL 17-05

Plan the number of individuals that are in each category.

<b>Totals for PY 2008 (07/01/08 through 06/30/09)</b>		ADULT	DW	YOUTH
1.	Registered Participants Carried in from PY 2007	169	338	288
2.	New Registered Participants for PY 2008	187	419	169
3.	Total Registered Participants for PY 2008 (Line 1 plus 2)	356	757	457
4.	Exiters for PY 2008	71	151	91
5.	Registered Participants Carried Out to PY 2009 (Line 3 minus 4)	285	606	366

<b>PROGRAM SERVICES</b>				
6.	Core Self Services	4,742	5,796	
7.	Core Registered Services	356	757	
8.	Intensive Services	207	576	
9.	Training Services	16	24	

<b>YOUTH MEASURES</b>				
10.	Attainment of a Literacy and/or Numeracy Gain			137
11.	Attainment of a High School Diploma, GED, or Certificate			43

<b>EXIT STATUS</b>				
12.	Entered Employment	55	131	44
12A.	Training-related	13	19	2
13.	Remained with Layoff Employer		1	
14.	Entered Military Service			1
15.	Entered Advanced Training			1
16.	Entered Postsecondary Education			17
17.	Entered Apprenticeship Program			0
18.	Returned to Secondary School			5
19.	Exited for Other Reasons	16	19	24

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09/19/2008  
 Date Prepared

Comments:



COUNTY OF ORANGE  
ORANGE COUNTY WORKFORCE INVESTMENT BOARD



**LOCAL PLAN MODIFICATION  
PROGRAM YEAR 2008-09**

**Attachment 3:**

**Negotiated Levels of  
Performance Chart**



## BUDGET, PARTICIPANT, AND PERFORMANCE FORMS

### STATE NEGOTIATED LEVELS OF PERFORMANCE<sup>1</sup>

WIA Requirement at Section 136(c)	PY 2005–06	PY 2006–07	PY 2007-08	PY 2008–09
<b>Adults</b>				
Entered Employment Rate	73%	74%	77%	78%
Employment Retention Rate	79%	80%	82%	83%
Earnings Change/Average Earnings <sup>2</sup>	\$3500	\$11,800	\$12,400	\$12,500
Employment and Credential Attainment Rate	56%	58%	<u>N/A</u>	<u>N/A</u>
<b>Dislocated Workers</b>				
Entered Employment Rate	81%	82%	85%	86%
Employment Retention Rate	85%	86%	87%	88%
Earnings Change/Average Earnings <sup>2</sup>	-\$3000	\$15,400	\$15,800	\$15,900
Employment and Credential Attainment Rate	66%	67%	N/A	N/A
<b>Youth (ages 14-21)</b>				
Placement in Employment or Education	<u>N/A</u>	<u>N/A</u>	<u>TBD</u>	<u>TBD</u>
Attainment of a Degree or Certificate	<u>N/A</u>	<u>N/A</u>	<u>TBD</u>	<u>TBD</u>
Literacy and Numeracy Gains	<u>N/A</u>	<u>N/A</u>	<u>TBD</u>	<u>TBD</u>
<b>Older Youth (ages 19–21)<sup>3</sup></b>				
Entered Employment Rate	72%	73%	N/A	N/A
Employment Retention Rate	80%	81%	N/A	N/A
Earnings Change	\$3700	\$3800	N/A	N/A
Employment and Credential Attainment Rate	38%	39%	N/A	N/A
<b>Younger Youth (ages 14–18)<sup>3</sup></b>				
Skill Attainment Rate	83%	84%	N/A	N/A
Diploma or Equivalent Rate	66%	67%	N/A	N/A
Retention Rate	63%	64%	N/A	N/A
<b>Customer Satisfaction<sup>3</sup></b>				
Participant Satisfaction Score	<u>75</u>	<u>75</u>	<u>N/A</u>	<u>N/A</u>
Employer Satisfaction Score	<u>75</u>	<u>75</u>	<u>N/A</u>	<u>N/A</u>

1 Guidance on the definitions of specific indicators for state and local performance can be found at the U.S. Department of Labor (DOL) [WIA](#) Web site. Specific Training and Employment Guidance Letters (TEGL) include, but are not limited to 8-99, 11-01, 27-04, 35-04, and 17-05. Additional guidance can be found at the EDD Workforce Development Community [Directives](#) Web site and [Information Notices](#) Web site. Specific Directives include, but are not limited to WIAD05-15, 06-5, 06-14, and WSD07-5. Specific Information Notices include, but are not limited to WSIN07-4 and 07-33. The DOL Employment and Training Administration approved California’s waiver request to move from the statutory performance measures specified in WIA Section 136(b)(2) to the common performance measures defined in TEGL 17-05. This waiver is effective July 1, 2007 through June 30, 2009.

2 For PY 2005-06, the goal was an “Earnings Change”. Effective July 1, 2006, the definition was changed to reflect an “Average Earnings”. See TEGL 17-05.

3 Per WSIN07-33, the DOL approved California’s waiver request to move from the statutory performance measures specified in WIA Section 136(b)(2) to the common performance measures defined in TEGL 17-05. Accordingly, these performance measures are no longer applicable.

## BUDGET, PARTICIPANT, AND PERFORMANCE FORMS

### LOCAL NEGOTIATED LEVELS OF PERFORMANCE<sup>1</sup>

WIA Requirement at Section 136(c)	PY 2005–06	PY 2006–07	PY 2007-08
<b>Adults</b>			
Entered Employment Rate	75.9%	77.0%	77.5%
Employment Retention Rate	79.4%	80.0%	80.5%
Earnings Change/Average Earnings <sup>2</sup>	\$3,010	\$14,400	\$14,400
Employment and Credential Attainment Rate	56.0%	58.0%	N/A
<b>Dislocated Workers</b>			
Entered Employment Rate	77.9%	78.9%	79.5%
Employment Retention Rate	85.1%	86.1%	87.0%
Earnings Change/Average Earnings <sup>2</sup>	\$-3,000	\$16,000	\$16,200
Employment and Credential Attainment Rate	66.0%	67.0%	N/A
<b>Youth (ages 14-21)</b>			
Placement in Employment or Education	N/A	N/A	65.0%
Attainment of a Degree or Certificate	N/A	N/A	45.0%
Literacy and Numeracy Gains	N/A	N/A	15.0%
<b>Older Youth (ages 19–21)<sup>3</sup></b>			
Entered Employment Rate	66.7%	67.7%	N/A
Employment Retention Rate	77.0%	79.0%	N/A
Earnings Change	\$3,897	\$3,997	N/A
Employment and Credential Attainment Rate	38.0%	39.0%	N/A
<b>Younger Youth (ages 14–18)<sup>3</sup></b>			
Skill Attainment Rate	87.3%	88.3%	N/A
Diploma or Equivalent Rate	66.0%	67.0%	N/A
Retention Rate	65.8%	66.8%	N/A
<b>Customer Satisfaction<sup>3</sup></b>			
Participant Satisfaction Score	N/A	N/A	N/A
Employer Satisfaction Score	N/A	N/A	N/A

1 Guidance on the definitions of specific indicators for state and local performance can be found at the U.S. Department of Labor (DOL) [WIA](#) Web site. Specific Training and Employment Guidance Letters (TEGL) include, but are not limited to 8-99, 11-01, 27-04, 35-04, and 17-05. Additional guidance can be found at the EDD Workforce Development Community [Directives](#) Web site and [Information Notices](#) Web site. Specific Directives include, but are not limited to WIAD05-15, 06-5, 06-14, and WSD07-5. Specific Information Notices include, but are not limited to WSIN07-4 and 07-33. The DOL Employment and Training Administration approved California's waiver request to move from the statutory performance measures specified in WIA Section 136(b)(2) to the common performance measures defined in TEGL 17-05. This waiver is effective July 1, 2007 through June 30, 2009.

2 For PY 2005-06, the goal was an "Earnings Change". Effective July 1, 2006, the definition was changed to reflect an "Average Earnings". See TEGL 17-05.

3 Per WSIN07-33, the DOL approved California's waiver request to move from the statutory performance measures specified in WIA Section 136(b)(2) to the common performance measures defined in TEGL 17-05. Accordingly, these performance measures are no longer applicable.



COUNTY OF ORANGE  
ORANGE COUNTY WORKFORCE INVESTMENT BOARD



**LOCAL PLAN MODIFICATION  
PROGRAM YEAR 2008-09**

**Attachment 4:**

**Copies of MOUs for  
Each One-Stop**

**(See Separate Document)**





COUNTY OF ORANGE  
ORANGE COUNTY WORKFORCE INVESTMENT BOARD



**LOCAL PLAN MODIFICATION  
PROGRAM YEAR 2008-09**

**Attachment 5:**

**Public Comments of  
Disagreement**



# **PUBLIC COMMENTS OF DISAGREEMENT**

**September 19, 2008:** Public comments of disagreement that are received during the 30 days public comment period will be summarized in this section in the finalized version of the Local Plan Modification PY 2008-09.





COUNTY OF ORANGE  
ORANGE COUNTY WORKFORCE INVESTMENT BOARD



**LOCAL PLAN MODIFICATION  
PROGRAM YEAR 2008-09**

**Attachment 6:**

**Grant Recipient Listing**



**STATE of CALIFORNIA**  
**LOCAL AREA GRANT RECIPIENT LISTING**  
 [WIA Sections 117(d)(3)(B)(i) and 118(b)(8)]

**ORANGE COUNTY WORKFORCE INVESTMENT AREA**  
 (Name of Local Workforce Investment Area)

ENTITY	ORGANIZATION	CONTACT (NAME/TITLE)	MAILING ADDRESS (STREET, CITY, ZIP)	TELEPHONE, FAX, E-MAIL
Grant Recipient (or Subrecipient if applicable)	OC COMMUNITY RESOURCES, OC COMMUNITY SERVICES	Andrew Munoz Community Investment Division Administrator	1300 South Grand Blvd., Building B Santa Ana, CA 92705	P: (714) 567-7371 F: (714) 834-7132 <a href="mailto:Andrew.Munoz@hcs.ocgov.com">Andrew.Munoz@hcs.ocgov.com</a>
Fiscal Agent	OC COMMUNITY RESOURCES, OC COMMUNITY SERVICES	Danny Wassenaar Accounting Manager	1300 South Grand Blvd., Building B Santa Ana, CA 92705	P: (714) 567-7481 F: (714) 834-7132 <a href="mailto:Danny.Wassenaar@hcs.ocgov.com">Danny.Wassenaar@hcs.ocgov.com</a>
Local Area Administrator	ORANGE COUNTY Workforce Investment Board	Andrew Munoz Executive Director	1300 South Grand Blvd., Building B Santa Ana, CA 92705	P: (714) 567-7371 F: (714) 834-7132 <a href="mailto:Andrew.Munoz@hcs.ocgov.com">Andrew.Munoz@hcs.ocgov.com</a>
Local Area Administrator Alternate	ORANGE COUNTY Workforce Investment Board	Julie Elizondo Deputy Director	1300 South Grand Blvd., Building B Santa Ana, CA 92705	P: (714) 834-6877 F: (714) 834-7132 <a href="mailto:Julie.Elizondo@hcs.ocgov.com">Julie.Elizondo@hcs.ocgov.com</a>

Signature: \_\_\_\_\_  
**Chief Elected Official**
**Date**

If a Local Grant Subrecipient has been designated, please submit a copy of the agreement between the Chief Elected Official and the Subrecipient. The agreement should delineate roles and responsibilities of each, including signature authority.



**LOCAL PLAN MODIFICATION  
PROGRAM YEAR 2008-09**

**Attachment 7:**

**Other Submittals:**

**#7-A: DEMAND OCCUPATION LIST**

**#7-B: POLICY #08-OCWDA-15  
WIA TRAINING SERVICES**

**#7-C: Policy #OCWDA 07-12  
Approval of Common Measures  
Waiver Request**



Industry Cluster Demand Occupation List July 2007						
Cluster	Occupational Title	Annual Average Employment		Employment Change		Entry Level Wage
		2004	2014	Number	Percent	
BIOM	Medical Equipment Repairers	420	510	90	21.4	N/A
BIOM	Biological Technicians	420	510	90	21.4	\$15.14
BIOM	Veterinary Technologists & Technicians	1,000	1,370	370	37.0	\$11.94
BIOM	Sales Representatives, Wholesale & Manufacturing, Technical & Scientific Products	5,800	6,930	1,130	19.5	\$22.43
BPSV	Paralegals & Legal Assistants	2,660	3,570	910	34.2	\$24.44
BPSV	Civil Engineering Technicians	930	1,140	210	22.6	\$18.70
BPSV	Mechanical Engineering Technicians	320	390	70	21.9	\$16.89
BPSV	Legal Secretaries	3,540	4,310	770	21.8	\$16.55
BPSV	Environmental Engineering Technicians	210	270	60	28.6	\$16.00
BPSV	Interpreters and Translators	560	720	160	28.6	\$15.06
BPSV	Industrial Engineering Technicians	650	790	140	21.5	\$14.11
BPSV	Bill & Account Collectors	6,250	7,700	1,450	23.2	\$13.90
BPSV	Electro-Mechanical Technicians	420	510	90	21.4	\$17.79
BPSV	Sales Representatives, Wholesale & Manufacturing, Technical & Scientific Products	5,800	6,930	1,130	19.5	\$22.43
COMM	Telecommunications Line Installers & Repairers	1,590	1,950	360	22.6	\$16.62
CONS	Construction & Building Inspectors	980	1,270	290	29.6	\$24.24
CONS	Operating Engineers & Other Construction Equipment Operators	2,420	2,920	500	20.7	\$22.72
CONS	Elevator Installers and Repairers	210	260	50	23.8	\$21.92
CONS	Carpenters	19,560	23,970	4,410	22.5	\$17.14
CONS	Excavating and Loading Machine and Dragline Operators	320	380	60	18.8	\$16.34
CONS	Cement Masons & Concrete Finishers	2,720	3,430	710	26.1	\$15.31
CONS	Plumbers, Pipefitters, & Steamfitters	5,790	7,320	1,530	26.4	\$15.29
CONS	Electricians	6,700	8,320	1,620	24.2	\$15.17
CONS	Drywall & Ceiling Tile Installers	5,870	6,990	1,120	19.1	\$14.80
CONS	Structural Iron & Steel Workers	770	960	190	24.7	\$14.46
CONS	Tile & Marble Setters	1,780	2,380	600	33.7	\$13.96
CONS	Floor Layers, Except Carpet, Wood, & Hard Tiles	840	1,000	160	19.0	\$13.88
CONS	Carpet Installers	2,100	2,500	400	19.0	\$13.72
CONS	Roofers	3,270	4,030	760	23.2	\$12.60
CONS	Painters, Construction & Maintenance	7,090	8,590	1,500	21.2	\$12.25
CONS	Glaziers	700	880	180	25.7	\$12.15
CONS	Brickmasons & Blockmasons	2,490	3,040	550	22.1	\$10.21
CONS	Helpers—Brickmasons, Blockmasons, Stonemasons, & Tile & Marble Setters	860	1,070	210	24.4	\$10.04

**Industry Cluster Demand Occupation List  
July 2007**

Cluster	Occupational Title	Annual Average Employment		Employment Change		Entry Level Wage
		2004	2014	Number	Percent	
CONS	Helpers—Pipelayers, Plumbers, Pipefitters, & Steamfitters	930	1,200	270	29.0	\$10.03
CONS	Sheet Metal Workers	1,690	2,110	420	24.9	\$14.89
CONS	First-Line Supervisors/Managers of Construction Trades & Extraction Workers	8,800	10,600	1,800	20.5	\$23.57
CONS	First-Line Supervisors/Managers of Mechanics, Installers, & Repairers	4,070	4,920	850	20.9	\$21.14
CONS	Hazardous Materials Removal Workers	1,000	1,290	290	29.0	\$12.37
DEFA	Electro-Mechanical Technicians	420	510	90	21.4	\$17.79
DEFA	Sheet Metal Workers	1,690	2,110	420	24.9	\$14.89
DEFA	Aircraft Mechanics & Service Technicians	450	570	120	26.7	\$16.45
ENEV	First-Line Supervisors/Managers of Construction Trades & Extraction Workers	8,800	10,600	1,800	20.5	\$23.57
ENEV	First-Line Supervisors/Managers of Mechanics, Installers, & Repairers	4,070	4,920	850	20.9	\$21.14
ENEV	Hazardous Materials Removal Workers	1,000	1,290	290	29.0	\$12.37
ENEV	Petroleum Pump System Operators, Refinery Operators, and Gaugers	160	190	30	18.8	\$22.56
ENEV	Forest and Conservation Technicians	250	320	70	28.0	\$12.32
HSVC	Dental Hygienists	1,940	2,460	520	26.8	\$27.25
HSVC	Diagnostic Medical Sonographers	220	280	60	27.3	\$25.17
HSVC	Physical Therapist Assistants	370	500	130	35.1	\$22.21
HSVC	Occupational Therapist Assistants	210	280	70	33.3	\$20.63
<b>HSVC</b>	<b>Licensed Practical &amp; Licensed Vocational Nurses</b>	<b>4,080</b>	<b>4,700</b>	<b>620</b>	<b>15.2</b>	<b>\$19.04</b>
HSVC	Radiological Technologists & Technicians	1,530	1,870	340	22.2	\$17.29
HSVC	Cardiovascular Technologists & Technicians	200	240	40	20.0	\$17.09
HSVC	Medical Transcriptionists	530	670	140	26.4	\$16.75
HSVC	Surgical Technologists	580	710	130	22.4	\$16.33
HSVC	Health Technologists & Technicians, All Other	1,080	1,290	210	19.4	\$13.64
HSVC	Medical & Clinical Laboratory Technicians	1,070	1,320	250	23.4	\$13.23
HSVC	Pharmacy Technicians	1,790	2,260	470	26.3	\$12.71
HSVC	Medical Equipment Preparers	260	320	60	23.1	\$11.73
HSVC	Healthcare Practitioners & Technical Workers, All Other	480	580	100	20.8	\$11.66
HSVC	Medical Records & Health Information Technician	970	1,210	240	24.7	\$11.54
HSVC	Medical Assistants	5,460	7,400	1,940	35.5	\$11.52
HSVC	Dietetic Technicians	100	120	20	20.0	\$11.03



**Industry Cluster Demand Occupation List  
July 2007**

Cluster	Occupational Title	Annual Average Employment		Employment Change		Entry Level Wage
		2004	2014	Number	Percent	
HSVC	Healthcare Support Workers, All Other	3,650	4,390	740	20.3	\$10.81
SOFT	Sales Representatives, Wholesale & Manufacturing, Technical & Scientific Products	5,800	6,930	1,130	19.5	\$22.43
SOFT	Computer Specialists, All Other	3,640	4,720	1,080	29.7	\$20.46
SOFT	Computer Support Specialists	6,570	8,010	1,440	21.9	\$16.09
TOUR	Entertainment Attendants & Related Workers, All Other	670	930	260	38.8	N/A
TOUR	Coaches & Scouts	2,720	3,350	630	23.2	(A)
TOUR	Musicians & Singers	1,710	2,040	330	19.3	\$18.69
TOUR	Food Service Managers	5,810	6,890	1,080	18.6	\$16.96
TOUR	Lodging Managers	690	820	130	18.8	\$16.60
TOUR	Choreographers	420	550	130	31.0	\$16.59
TOUR	Chefs & Head Cooks	1,550	1,950	400	25.8	\$13.58
TOUR	Fine Artists, Including Painters, Sculptors, & Illustrators	410	490	80	19.5	\$10.81
TOUR	Captains, Mates, & Pilots of Water Vessels	120	150	30	25.0	\$10.71
TOUR	Tour Guides & Escorts	280	360	80	28.6	\$10.44
	Forensic Science Technicians	360	460	100	27.8	N/A
	Actors	910	1,110	200	22.0	N/A
	Athletes & Sports Competitors	130	160	30	23.1	N/A
	Grounds Maintenance Workers, All Other	130	160	30	23.1	N/A
	Gaming Service Workers, All Other	170	250	80	47.1	N/A
	Automotive Glass Installers & Repairers	640	770	130	20.3	N/A
	Etchers & Engravers	360	440	80	22.2	N/A
	Camera Operators, Television, Video, & Motion Picture	130	160	30	23.1	(D)
	Teacher Assistants	12,260	15,740	3,480	28.4	(A)
	Commercial Pilots	600	750	150	25.0	(A)
	Detectives & Criminal Investigators	580	690	110	19.0	\$35.21
	First-Line Supervisors/Managers of Fire Fighting & Prevention Workers	320	390	70	21.9	\$27.91
	Appraisers & Assessors of Real Estate	930	1,130	200	21.5	\$27.33
	Electrical Power-Line Installers & Repairers	310	380	70	22.6	\$22.44
	Claims Adjusters, Examiners, & Investigators	5,440	6,710	1,270	23.3	\$20.30
	Media & Communication Workers, All Other	230	280	50	21.7	\$20.20
	Fire Fighters	1,790	2,250	460	25.7	\$19.47
	First-Line Supervisors/Managers of Transportation & Material-Moving Machine & Vehicle Operators	1,470	1,780	310	21.1	\$19.07
	Medical Appliance Technicians	130	160	30	23.1	\$19.02



**Industry Cluster Demand Occupation List  
July 2007**

Cluster	Occupational Title	Annual Average Employment		Employment Change		Entry Level Wage
		2004	2014	Number	Percent	
	Tree Trimmers & Pruners	320	380	60	18.8	\$19.00
	Bus & Truck Mechanics & Diesel Engine Specialists	1,880	2,270	390	20.7	\$18.92
	Insurance Appraisers, Auto Damage	340	420	80	23.5	\$18.72
	Court, Municipal, & License Clerks	110	130	20	18.2	\$18.52
	Sales Representatives, Wholesale & Manufacturing, Except Technical & Scientific Products	17,350	21,040	3,690	21.3	\$18.34
	Sales Representatives, Services, All Other	12,840	15,700	2,860	22.3	\$18.21
	Paving, Surfacing, & Tamping Equipment Operators	630	790	160	25.4	\$17.86
	Tapers	1,080	1,280	200	18.5	\$17.79
	Vocational Education Teachers, Postsecondary	1,360	1,800	440	32.4	\$16.94
	Heating, Air Conditioning, & Refrigeration Mechanics & Installers	1,650	2,000	350	21.2	\$16.80
	Real Estate Sales Agents	5,630	6,700	1,070	19.0	\$16.77
	Private Detectives & Investigators	460	560	100	21.7	\$16.52
	Highway Maintenance Workers	140	170	30	21.4	\$16.32
	Life, Physical, & Social Science Technicians, All Other	310	380	70	22.6	\$16.30
	Automotive Body & Related Repairers	990	1,170	180	18.2	\$16.25
	Audio & Video Equipment Technicians	540	660	120	22.2	\$16.08
	Library Technicians	780	930	150	19.2	\$15.67
	Drafters, All Other	440	520	80	18.2	\$15.49
	Desktop Publishers	440	520	80	18.2	\$15.49
	Pesticide Handlers, Sprayers, and Applicators, Vegetation	270	320	50	18.5	\$15.39
	<b>Truck Drivers, Heavy &amp; Tractor-Trailer</b>	<b>9,570</b>	<b>11,240</b>	<b>1,670</b>	<b>17.5</b>	<b>\$15.38</b>
	Jewelers & Precious Stone & Metal Workers	330	400	70	21.2	\$15.35
	Loan Interviewers & Clerks	6,000	6,550	550	18.6	\$15.21
	Motorcycle Mechanics	290	360	70	24.1	\$15.21
	Payroll & Timekeeping Clerks	2,100	2,540	440	21.0	\$15.17
	Human Resources Assistant, Except Payroll & Timekeeping	1,710	2,100	390	22.8	\$14.81
	Painters, Transportation Equipment	440	550	110	25.0	\$14.60
	Plasterers & Stucco Masons	3,260	3,850	590	18.1	\$14.24
	Security & Fire Alarm Systems Installers	660	840	180	27.3	\$13.79
	Self-Enrichment Education Teachers	2,520	3,050	530	21.0	\$13.16
	Conveyor Operators & Tenders	270	320	50	18.5	\$12.61
	Bus Drivers, School	2,580	3,130	550	21.3	\$12.49
	Automotive Service Technicians & Mechanics	8,050	9,940	1,890	23.5	\$12.46



**Industry Cluster Demand Occupation List  
July 2007**

Cluster	Occupational Title	Annual Average Employment		Employment Change		Entry Level Wage
		2004	2014	Number	Percent	
	Purchasing Agents & Buyers, Farm Products	100	130	30	30.0	\$12.42
	Interviewers, Except Eligibility & Loan	1,940	2,350	410	21.1	\$12.34
	Sales & Related Workers, All Other	2,970	3,690	720	24.2	\$12.32
	First-Line Supervisors/Managers of Housekeeping & Janitorial Workers	1,530	1,890	360	23.5	\$12.21
	Customer Service Representatives	26,320	33,440	7,120	27.1	\$12.17
	Maintenance & Repair Workers, General	13,360	16,070	2,710	20.3	\$11.86
	Merchandise Displayers & Window Trimmers	1,610	1,990	380	23.6	\$11.59
	Media & Communication Equipment Workers, All Other	480	610	130	27.1	\$11.47
	Fence Erectors	610	740	130	21.3	\$11.38
	Pest Control Workers	1,030	1,230	200	19.4	\$11.35
	Dental Laboratory Technicians	400	480	80	20.0	\$11.10
	Social & Human Service Assistants	1,820	2,300	480	26.4	\$11.01
	Engineering Technicians, Except Drafters, All Other	960	1,200	240	25.0	\$10.77
	Stonemasons	850	1,050	200	23.5	\$10.76
	Protective Service Workers, All Other	2,040	2,710	670	32.8	\$10.65
	First-Line Supervisors/Managers of Food Preparation & Serving Workers	7,790	9,680	1,890	24.3	\$10.41
	Reservation & Transportation Ticket Agents & Travel Clerks	850	1,040	190	22.4	\$10.04
	Tellers	7,640	9,260	1,620	21.2	\$9.98
	Butchers & Meat Cutters	940	1,150	210	22.3	\$9.96
	<b>Total, All Occupations</b>	<b>1,599,600</b>	<b>1,887,000</b>	<b>287,400</b>	<b>18.0</b>	<b>\$9.91</b>

Growth Industry Clusters	Code	Employment Q3 2003	Employment Q4 2005	% Change
Biomedical Services	BIOM	27,015	26,644	-1.4%
Business & Professional Services	BPSV	151,974	164,125	8.0%
Communications	COMM	20,522	14,391	-29.9%
Computer Software Services	SOFT	20,539	23,211	13.0%
Computer Hardware & Electronics	HARD	23,078	21,371	-7.4%
Construction	CONS	86,499	111,217	28.6%
Defense & Aerospace	DEFA	18,992	19,274	1.5%
Energy & Environment	ENEV	13,366	14,414	7.8%
Health Services	HSVC	96,501	100,961	4.6%
Tourism	TOURS	144,709	148,183	2.4%
	Total	603,195	643,791	6.7%



Steve Franks  
Director  
OC Community Resources

Jennifer Phillips  
Director  
OC Animal Care

Karen Roper  
Director  
OC Community Services

Mark Denny  
Director  
OC Parks

Helen Fried  
County Librarian  
OC Public Libraries

**Date:** July 16, 2008

**To:** All Contractors of the Orange County Workforce Investment Area

**From:** Andrew Munoz  
Community Investment Division Administrator/OCWIB Executive Director

**Subject:** WIA Training Services  
Information Notice No. 08-OCWDA-15  
Revision of Information Notice 07-OCWDA-10

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**PURPOSE:**

This directive establishes OCWIB policy and procedures for WIA Training Services. This policy supersedes Information Notice No. 07-OCWDA-10: WIA Training Services.

**REFERENCES:**

- WIA, Section 122 et al.
- WIA, Section 134 et al.
- WIAD 06-15 Workforce Investment Act Eligible Training Provider List Policy and Procedures
- WIAD 06-21 Workforce Training Act (SB 293) Implementation Guidance
- WSD 07-8 Implementation Of WIA Statewide Waivers For PY 2007-2009
- 20 CFR Part 663 et al.
- California Unemployment Insurance Code (14000-14500)
- SB 293 (Ducheny) Chapter 630, Statutes of 2006
- WSIN07-13 ETPL Approval Of BPPVE Institutions

**EFFECTIVE DATE:**

This notice is effective on the date of issue.

**BACKGROUND:**

The Workforce Investment Act (WIA) requires that with limited exceptions, training services provided to adults and dislocated workers shall be delivered using Individual Training Accounts (ITA). An ITA is established on behalf of a participant, and is based on individual assessment and consumer choice [WIA Section 134(F)] of selected training programs that will facilitate them in obtaining employment in an occupation in demand in Orange County [WIA Section 134].

EDD Directive WSD 07-8 Implementation Of WIA Statewide Waivers For PY 2007-2009 permits ITAs to be established for older and out-of-school youth.

California Unemployment Insurance Code Section 14230 (6)(l)(d) requires local boards to develop a policy for identifying individuals who, because of their skills or experience, should be referred immediately to training services.

The Workforce Investment Act requires States to establish a list of training providers who are eligible to receive the WIA funds for training services [WIA Section 122 and 20 CFR 663.500]. Section 134 of the **WIA requires** that local boards establish a listing of training services and programs that are directly linked to the demand occupations for that area.

The Eligible Training Provider List (ETPL) established by the State of California lists approved training programs. Using the ETPL, the OCWIB has established the Approved Training Partner Directory (ATPD) to identify the approved training programs that meet the Demand Occupation criteria. Training programs listed on the ATPD are specifically selected as those which provide comprehensive program of training, in demand occupations in Orange County leading to a certificate, degree, credential, skill or competency as defined by the Common Measures.

**POLICY:**

The policy and procedure is attached to provide information and guidance for listing training programs on the Eligible Training Provider List (ETPL) and Approved Training Partner Directory (ATPD), Individual Training Accounts referrals, and performance measures.

**ACTION:**

Bring this Policy and Procedure to the attention of all staff.

**ATTACHMENTS:**

Attachment A: Workforce Investment Act Training Services

**INQUIRIES**

If you have any questions about this policy and procedure, please contact Stephanie Koontz at (714)567-7554 or [stephanie.koontz@hcs.ocgov.com](mailto:stephanie.koontz@hcs.ocgov.com) or Sandy Smith at (714)834-6811 or [sandy.smith@hcs.ocgov.com](mailto:sandy.smith@hcs.ocgov.com).





**Housing & Community  
Services Department**  
C O U N T Y O F O R A N G E  
1300 S. GRAND AVENUE • BUILDING B, 3RD FLOOR • SANTA ANA, CALIFORNIA • 92705  
PHONE: (714) 567-7528 • FAX (714) 834-7132 • TDD: (714) 834-7163



March 10, 2008

To: WIA Contractors of the Orange County Workforce Investment Area

From: Andrew Munoz  
Community Investment Division Administrator/  
Workforce Investment Board Executive Director

Subject: Approval of Common Measures Waiver Request  
Information Notice No. OCWDA 07-12

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**PURPOSE:**

The purpose of this notice is to inform WIA contractors of the approval of common measures waiver request to move from the statutory performance measures specified in the Workforce Investment Act (WIA) Section 136(b) (2) to the Common Performance Measures defined in ETA Training and Employment Guidance Letter (TEGL) 17-05, issued February 17, 2006 and TEGL 17-05, Change 1, issued August 13, 2007. The waiver is effective July 1, 2007.

Specific definitions of the Common Performance Measures are outlined in TEGL 17-05 and TEGL 17-05, Change 1.

**EFFECTIVE DATE:**

The waiver is effective July 1, 2007.

**REFERENCES:**

EDD Information Notice WSIN07-33 issued February 5, 2008 (Approval of Common Measures Waiver Request);  
ETA Training and Employment Guidance Letter (TEGL) 17-05 issued February 17, 2006 (Common Measures Policy for the Employment and Training Administration's (ETA) Performance Accountability System and Related Performance Issues);  
ETA Training and Employment Guidance Letter (TEGL) 17-05, Change 1, issued August 13, 2007 (Common Measures Policy for the Employment and Training Administration's (ETA) Performance Accountability System and Related Performance Issues).

**BACKGROUND:**

On December 11, 2007, the Department of Labor (DOL), Employment and Training Administration (ETA) approved California's waiver request to move from the statutory performance measures to the common measures. Consolidated measures reflect the Governor's desire to better evaluate the success of California's employment and training system.

## **POLICY AND PROCEDURES:**

The waiver makes the following changes to program accountability for the WIA Title-1B Programs:

2. There are no longer separate accountability measures for the Older Youth population (19-21).
3. The Youth program is accountable for a single set of measures for all eligible Youth ages 14-21:
  - Literacy and Numeracy
  - Placement in Employment or Education
  - Attainment of a Degree or Certificate

The Youth program is no longer accountable for the Skill Attainment goals or Youth Retention performance measures.

***OCWIB will continue to track and report data on skill goals as recommended by the state. WIA Youth Contractors shall continue to complete and submit the skill goals form for Younger Youth.***

***It will no longer be necessary to obtain supplemental data for Retention (Youth) since Retention is not part of the Common Measures.***

4. The Adult and Dislocated Worker program is accountable for a single set of measures:
  - Entered Employment Rate
  - Employment Retention Rate
  - Average Earnings

The Adult and Dislocated Worker program are no longer accountable for the Credential Rate performance measure.

***OCWIB will continue to track and report data on credential rates for reporting purposes to the committees. WIA Contractors shall continue to complete and submit data on training activities on the enrollment form and certificate/credential outcomes on the follow-up form.***

- 4 The WIA Title IB program is no longer required to complete the State level Employer and Job Seeker customer satisfaction survey. The WIA Directive WIAD01-13, WIA Employer Customer Satisfaction, issued March 11, 2002 will be rescinded. The DOL has requested that the State continue to monitor customer satisfaction.

***OCWIB will continue to track and report data on Employer Satisfaction Survey forms (ECS) as requested by the state. WIA Contractors shall continue to complete and submit employer satisfaction data on the ECS forms.***



**ACTION:**

All WIA Contractors will implement Common Performance Measures.  
Bring this policy to the attention of all staff.

**INQUIRIES:**

If you have any questions regarding this policy, please contact Norisa Pascual at (714) 567-7597 or [norisa.pascual@hcs.ocgov.com](mailto:norisa.pascual@hcs.ocgov.com) or Elena Jemmott at (714) 567-7535 or [elena.jemmott@hcs.ocgov.com](mailto:elena.jemmott@hcs.ocgov.com) .

