



2011 All Employee Annual Transportation Survey

Instructions

It's once again time for the All Employee Annual Transportation Survey. Please note the following instructions:

- All full time, part-time, and extra-help County and Superior Court employees must complete the survey.
- **If you have already completed and submitted the on-line survey, do not complete the survey again.**
- The survey should be completed based on your home-to-work commute for each day during the week of September 12 through September 16, 2011.
- Please indicate the commute code number for each day during the 5-day survey week.
- If you work a flex schedule, and were off during the survey week, please indicate what days you did not work.
- Complete the survey, even if you were on vacation, sick or out for other reasons during the survey week.
- Please turn in your completed survey to the Rideshare Office, Bldg 10 by September 30, 2011 for a chance to **win a \$200 gas card.**
- Supervisors should complete surveys for employees who are on vacation, sick, on jury duty or out, AND are still not available to complete the survey by the due date. You may complete the surveys on-line if convenient.

Thank you for completing the annual survey – if you have any questions, you can e-mail us at rideshare@ocgov.com or call the Commuter Assistance Message Center at (714) 647-1931.

Flex Schedule or Compressed Work Week applies to employees who as an alternative to completing basic work requirements in five eight-hour workday in one week, or 10 eight-hour workdays in two weeks, are scheduled in a manner which reduces vehicle trips to the worksite. For example, 36 hours in three days (3/36), 40 hours in four days (4/40), or 80 hours in nine days (9/80). The days off are commonly known as flex schedule days off.

Agencies (Abbreviations):

ASSESSOR
AUDITOR CONTROLLER
BOARD OF SUPERVISORS
CHILD SUPPORT SERVICES (CSS)
CLERK OF THE BOARD (COB)
COUNTY CLERK/RECORDER
COUNTY COUNSEL
COUNTY EXECUTIVE OFFICES
DISTRICT ATTORNEY (DA)
EMPLOYEES' RETIREMENT
HEALTH CARE AGENCY (HCA)
HUMAN RESOURCES (HR)
INTERNAL AUDIT DIVISION
JOHN WAYNE AIRPORT (JWA)

OC COMMUNITY RESOURCES
OC DANA POINT HARBORS
OC PUBLIC WORKS
OC WASTE AND RECYCLING
OFFICE OF INDEPENDENT REVIEW
OFFICE OF PERFORMANCE REVIEW
PROBATION
PUBLIC ADMIN/PUBLIC GUARDIAN
PUBLIC DEFENDER
REGISTRAR OF VOTERS
SHERIFF-CORONER (OCSD)
SOCIAL SERVICES AGENCY (SSA)
SUPERIOR COURT
TREASURER-TAX COLLECTOR



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Check the box next to the "general" address of your primary work location. If not listed, provide the street address/city on # 28.

- | | | |
|--|---|--|
| 1. <input type="checkbox"/> = Aliso Viejo -- 11 Journey | 10. <input type="checkbox"/> = Orange -- 301 to 561 The City Drive | 19. <input type="checkbox"/> = Santa Ana -- 1102 to 1152 E. Fruit St. |
| 2. <input type="checkbox"/> = Anaheim -- 3320 E. La Palma | 11. <input type="checkbox"/> = Santa Ana -- 405 W. 5 th Street | 20. <input type="checkbox"/> = Santa Ana -- 1001 to 1928 S. Grand |
| 3. <input type="checkbox"/> = Anaheim -- 1240 to 1530 S. State College | 12. <input type="checkbox"/> = Santa Ana -- 1719 to 1729 W. 17 th Str. | 21. <input type="checkbox"/> = Santa Ana -- 517 to 1200 N. Main Str. |
| 4. <input type="checkbox"/> = Cypress -- 6100 Chip Ave. | 13. <input type="checkbox"/> = Santa Ana -- 18601 Airport Way | 22. <input type="checkbox"/> = Santa Ana -- 625 N. Ross Str. |
| 5. <input type="checkbox"/> = Fullerton -- 1275 N. Berkeley Ave. | 14. <input type="checkbox"/> = Santa Ana -- 630 to 1770 N Broadway | 23. <input type="checkbox"/> = Santa Ana -- 200 to 600 W. Santa Ana |
| 6. <input type="checkbox"/> = Garden Grove -- 12912 Brookhurst | 15. <input type="checkbox"/> = Santa Ana -- 401 to 700 Civic Ctr. Dr. | 24. <input type="checkbox"/> = Santa Ana -- 511 to 515 N. Sycamore |
| 7. <input type="checkbox"/> = Newport Beach -- 4601 Jamboree Blvd. | 16. <input type="checkbox"/> = Santa Ana -- 12 to 60 Civic Ctr. Plaza | 25. <input type="checkbox"/> = Santa Ana -- 1505 E. Warner Ave. |
| 8. <input type="checkbox"/> = Orange -- 744 to 840 N. Eckhoff Str. | 17. <input type="checkbox"/> = Santa Ana -- 1241 E. Dyer Road | 26. <input type="checkbox"/> = Westminster -- 8141 to 8180 13 th Str. |
| 9. <input type="checkbox"/> = Orange -- 2245 to 2301 N. Glassell Str. | 18. <input type="checkbox"/> = Santa Ana -- 300 to 550 N. Flower Str. | 27. <input type="checkbox"/> = Westminster -- 14120 to 14180 Beach |

28. = Not Listed above: _____

First Name:	Initial:	Last Name:
Agency:	Department:	
E-Mail:	Your Home Zip Code:	

Commute Code Numbers

- | | | | |
|--------------------------------|---------------------------|----------------------------|-------------------------------------|
| <u>Days Off</u> | <u>Travel Modes</u> | <u>Travel Modes</u> | <u>Special Vehicle/Work Setting</u> |
| 1) Vacation Day Off | 8) Drove alone – 1 person | 15) 8 persons in vehicle | 22) Drove Motorcycle |
| 2) Sick Day Off | 9) 2 persons in vehicle | 16) 9 persons in vehicle | 23) Telecommuted/Teleworked |
| 3) 3/36 Scheduled Flex Day Off | 10) 3 persons in vehicle | 17) 10+ persons in vehicle | (reducing commute by 50%+) |
| 4) 4/40 Scheduled Flex Day Off | 11) 4 persons in vehicle | 18) Bus | 24) Worked outside of the four- |
| 5) 9/80 Scheduled Flex Day Off | 12) 5 persons in vehicle | 19) Train or Metrolink | county region* for the day |
| 6) Furlough Day Off | 13) 6 persons in vehicle | 20) Walked | |
| 7) Other Days Off | 14) 7 persons in vehicle | 21) Bicycled | |

Use the Commute Code Numbers (1 thru 24) listed above to indicate your days off during the survey week or how you traveled to work for the majority of the commute or if you drove a special vehicle or worked in a special setting during the survey week. For all workdays, provide the time you report to work. If you did not work, provide the time you would have reported to work if you had worked that day.	Day of the Week	Survey Dates	Commute Code Number	Report Time to Nearest ¼ Hour	Select AM or PM	
	Monday	09/12/11			<input type="checkbox"/>	<input type="checkbox"/>
	Tuesday	09/13/11			<input type="checkbox"/>	<input type="checkbox"/>
	Wednesday	09/14/11			<input type="checkbox"/>	<input type="checkbox"/>
	Thursday	09/15/11			<input type="checkbox"/>	<input type="checkbox"/>
Friday	09/16/11			<input type="checkbox"/>	<input type="checkbox"/>	
Signature (required)			Date			

* Orange County and the non-desert portions of Los Angeles, Riverside and San Bernardino Counties

Return completed survey to Rideshare, Bldg #10 by September 30, 2011 for a chance to win \$200 gas card.

Optional Rideshare Program Interest Section – (check one or more and complete the bottom section)					
1 <input type="checkbox"/>	I would like to purchase my bus, rail or vanpool fares/tickets through the payroll deduction process. Send me the enrollment form.				
2 <input type="checkbox"/>	I have been ridesharing 5 or more days a month for three months. Enroll me in the Commuter Club.				
3 <input type="checkbox"/>	Add me to the Carpool Classifieds listing and send me a list of fellow employees that are interested in carpooling from my area.				
4 <input type="checkbox"/>	I am interested in joining / forming a vanpool. Add me to the vanpool interest list to form vanpool groups.				
5 <input type="checkbox"/>	I would like to try riding Metrolink to commute to work. Send me a "Try the Train on Us" application for a free 2-day pass.				
6 <input type="checkbox"/>	I would like to try using the bus to commute to work. Send me a "Try the Bus on Us" application for a free 1-day pass.				
Work Address:		City:		Work Zip Code:	
Department:				Bldg. Number:	
Work Start Time:		Work End Time:		Work Phone #:	