



# All Employee Annual Transportation Survey

## Instructions

It's once again time for the All Employee Annual Transportation Survey. Please note the following instructions:

- All full time, part-time, and extra-help County and Court employees must complete the survey.
- **If you have already completed and submitted the on-line survey, do not complete the survey again.**
- The survey should be completed based on your home-to-work commute for each day during the entire week of September 13 through September 19, 2009.
- Please indicate the commute code for each day during the survey week and your two days or weekends off.
- If you work a flex schedule, and were off during the survey week, please indicate what days you did not work.
- Complete the survey, even if you were on vacation, sick or out for other reasons during the survey week.
- Please turn in your completed survey to the Rideshare Office, Bldg 10 by October 5, 2009 for a chance to **win a \$200 gasoline gift card.**
- Supervisors should complete surveys for employees who are on vacation, sick, on jury duty or out, AND are still not available to complete the survey by the due date. You may complete the surveys on-line if convenient.

Thank you for completing the annual survey – if you have any questions, you can e-mail us at [rideshare@ocgov.com](mailto:rideshare@ocgov.com) or call the Commuter Assistance Message Center at (714) 647-1931.

**Flex Schedule or Compressed Work Week** applies to employees who as an alternative to completing basic work requirements in five eight-hour workday in one week, or 10 eight-hour workdays in two weeks, are scheduled in a manner which reduces vehicle trips to the worksite. For example, 36 hours in three days (3/36), 40 hours in four days (4/40), or 80 hours in nine days (9/80). The days off are commonly known as flex schedule days off.

### Agencies (Abbreviations):

ASSESSOR	OC COMMUNITY RESOURCES
AUDITOR-CONTROLLER (AC)	OC DANA POINT HARBOR
BOARD OF SUPERVISORS	OC PUBLIC WORKS
CHILD SUPPORT SERVICES (CSS)	OC WASTE AND RECYCLING
CLERK OF THE BOARD (COB)	OFFICE OF INDEPENDENT REVIEW
COUNTY CLERK/RECORDER	OFFICE OF PERFORMANCE AUDIT
COUNTY COUNSEL	PROBATION
COUNTY EXECUTIVE OFFICE (CEO)	PUBLIC ADMINISTRATOR/PUBLIC GUARDIAN
DEPT OF PERFORMANCE AUDIT	PUBLIC DEFENDER
DISTRICT ATTORNEY (DA)	REGISTRAR OF VOTERS
EMPLOYEES' RETIREMENT (OCERS)	SHERIFF-CORONER (OCSD)
HEALTH CARE AGENCY (HCA)	SOCIAL SERVICES AGENCY (SSA)
HUMAN RESOURCES DEPT (HRD)	SUPERIOR COURT
INTERNAL AUDIT DIVISION	TREASURER-TAX COLLECTOR
JOHN WAYNE AIRPORT (JWA)	



# All Employee Annual Transportation Survey

Check the box next to the "general" address of your primary work location. If not listed, provide the street address/city on # 25.

- |  |   |   |
|--|---|---|
| 1. <input type="checkbox"/> = 11 Journey, Aliso Viejo                | 9. <input type="checkbox"/> = 2245 to 2301 N. Glassell St., Orange              | 17. <input type="checkbox"/> = 1102 to 1152 E. Fruit St., Santa Ana           |
| 2. <input type="checkbox"/> = 3320 E. La Palma, Anaheim              | 10. <input type="checkbox"/> = 301 to 561 The City Drive, Orange                | 18. <input type="checkbox"/> = 1001 to 1928 S. Grand, Santa Ana               |
| 3. <input type="checkbox"/> = 1240 to 1530 S. State College, Anaheim | 11. <input type="checkbox"/> = 405 W. 5 <sup>th</sup> Street, Santa Ana         | 19. <input type="checkbox"/> = 517 to 1200 N. Main, Santa Ana                 |
| 4. <input type="checkbox"/> = 6100 to 6200 Chip Ave., Cypress        | 12. <input type="checkbox"/> = 1719 to 1729 W. 17 <sup>th</sup> Str., Santa Ana | 20. <input type="checkbox"/> = 200 to 600 W. Santa Ana Bl, Santa Ana          |
| 5. <input type="checkbox"/> = 1275 N. Berkeley, Fullerton            | 13. <input type="checkbox"/> = 1770 N. Broadway, Santa Ana                      | 21. <input type="checkbox"/> = 511 to 515 N. Sycamore, Santa Ana              |
| 6. <input type="checkbox"/> = 12912 Brookhurst, Garden Grove         | 14. <input type="checkbox"/> = 401 to 700 Civic Center Dr, Santa Ana            | 22. <input type="checkbox"/> = 1505 E. Warner, Santa Ana                      |
| 7. <input type="checkbox"/> = 4601 Jamboree Blvd., Newport Beach     | 15. <input type="checkbox"/> = 12 to 60 Civic Center Plz, Santa Ana             | 23. <input type="checkbox"/> = 8141 to 8180 13 <sup>th</sup> St., Westminster |
| 8. <input type="checkbox"/> = 744 to 840 N. Eckhoff St., Orange      | 16. <input type="checkbox"/> = 300 to 550 N. Flower, Santa Ana                  | 24. <input type="checkbox"/> = 14120 to 14180 Beach, Westminster              |
25.  = Other (Street Address / City) \_\_\_\_\_

First Name:	Initial:	Last Name:
Agency:	Department:	
E-Mail:	Your Home Zip Code:	

### Commute Code Numbers

- |                               |                           |                            |   |
|-------------------------------|---------------------------|----------------------------|---|
| <u>Days Off</u>               | <u>Travel Modes</u>       | <u>Travel Modes</u>        | <u>Special Vehicle/Work Setting</u>                       |
| 1) Weekend Day Off            | 9) Drove alone – 1 person | 16) 8 persons in vehicle   | 23) Drove Motorcycle                                      |
| 2) Vacation Day Off           | 10) 2 persons in vehicle  | 17) 9 persons in vehicle   | 24) Telecommuted/Teleworked (reducing commute by 50%+)    |
| 3) Sick Day Off               | 11) 3 persons in vehicle  | 18) 10+ persons in vehicle | 25) Worked outside of the four-county region* for the day |
| 4) 3/36 Flex Schedule Day Off | 12) 4 persons in vehicle  | 19) Bus                    |   |
| 5) 4/40 Flex Schedule Day Off | 13) 5 persons in vehicle  | 20) Train or Metrolink     |   |
| 6) 9/80 Flex Schedule Day Off | 14) 6 persons in vehicle  | 21) Walked                 |   |
| 7) Furlough Day Off           | 15) 7 persons in vehicle  | 22) Bicycled               |   |
| 8) Other Days Off             |                           |                            |   |

Use the <b>Commute Code Numbers</b> (1 thru 24) listed above to indicate your days off during the survey week, how you traveled to work for the <b>majority</b> of the commute or if you drove a special vehicle or worked in a special setting during the survey week.  For all workdays, provide the time you arrived at work. If you did not work, provide the time you would have arrived if you had worked that day.	Day of the Week	Survey Dates	Commute Code Number	Arrive Time to Nearest ¼ Hour	Select AM or PM	
	Sunday	09/13/09			<input type="checkbox"/>	<input type="checkbox"/>
	Monday	09/14/09			<input type="checkbox"/>	<input type="checkbox"/>
	Tuesday	09/15/09			<input type="checkbox"/>	<input type="checkbox"/>
	Wednesday	09/16/09			<input type="checkbox"/>	<input type="checkbox"/>
	Thursday	09/17/09			<input type="checkbox"/>	<input type="checkbox"/>
	Friday	09/18/09			<input type="checkbox"/>	<input type="checkbox"/>
Saturday	09/19/09			<input type="checkbox"/>	<input type="checkbox"/>	

Signature (required)	Date
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\* Orange County and the non-desert portions of Los Angeles, Riverside and San Bernardino Counties

**Return completed survey to Rideshare, Bldg #10 by October 5, 2009 for a chance to win \$200 gas card**

### Optional Rideshare Interest Section – (check one or more and complete the bottom section)

- 1  I would like purchase my bus, rail or vanpool fares/tickets through the payroll deduction process. Send me the enrollment form.
- 2  I have been ridesharing 5 or more days a month for three months. Enroll me in the Commuter Club.
- 3  Add me to the Carpool Classifieds listing and send me a list of fellow employee that are interested in carpooling from my area.
- 4  I am interested in joining/ forming a vanpool. Add me to the vanpool interest list to form vanpool groups.
- 5  I would like to try riding Metrolink to commute to work. Send me a "Try the Train on Us" application for a free 2-day pass.
- 6  I would like to try using the bus to commute to work. Send me a "Try the Bus on Us" application for a free 1-day pass.

Work Address:	City:	Work Zip Code:
Department:	Bldg. Number:	
Work Start Time:	Work End Time:	Work Phone #: