



HOUSING & COMMUNITY SERVICES DEPARTMENT

1300 S. GRAND AVENUE · BUILDING B, 2ND FLOOR · SANTA ANA, CALIFORNIA 92705

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PUBLIC NOTICE

The County of Orange, Housing & Community Services Department/Homeless Prevention Division (HCS/HPD) is releasing a Request for Proposals (RFP) on October 1, 2007 for Fiscal Year 2008-2009, from qualified non-profits, government agencies, or companies interested in providing management and operations of the Cold Weather Armory Emergency Shelter Program with services for homeless individuals. The RFP is for the operations and management of the Program under the County General Funds contract. The Program is to provide shelter from the elements, food and supportive services to protect people living on the streets or experiencing a crisis situation. Program responsibility includes but is not limited to operating, maintaining, staffing and coordinating the resources of the shelter Program. It is the intent of the County to contract with one operator.

Applicants must demonstrate the capacity to provide the entire countywide program, including all supportive services. Under agreement, the California National Guard's two Armory sites are available for shelter, and at times, alternate sites may be needed. Applicant must demonstrate the ability to carry out a continuous 149 operational day program that provides shelter and supportive services for up to 300 homeless individuals (bed nights) per night, for an approximate total of 44,700 bed nights. At times of inclement weather conditions and need, additional individuals/bed nights may be served. Applicants must demonstrate the ability to provide suitable alternate site/s for up to 300 homeless individuals, at times, with a short notice. Suitable alternate site/s can be up to 149 operational days, depending upon military activities at the two Armory facilities.

The contract period will commence on July 1, 2008 through June 30, 2009 with actual shelter and supportive services beginning sometime in November 2008. Submitting Applicants must have documented successful experience for at least five (5) years providing emergency shelter and supportive services for the homeless or similar services in order to be considered. Agencies must demonstrate that they have the capacity to run a program that requires complete set-up and tear down each day at multiple sites. To assist the organization in determining whether or not it is qualified to provide these services, a definition of the program and service units required will be provided. Total funds available under this RFP is \$485,000 of County General Fund Dollars. Contractor must secure additional funding to meet the target of 44,700 bed nights and 149 operational days.

Organizations interested in providing these services for the County of Orange must submit a Proposal to HCS/HPD staff by 2:00pm on October 19, 2007.

A hard copy RFP may be picked up at HCS/HPD office at 1300 S. Grand Avenue, Bldg B, 2nd Floor – HCS/HPD Reception, Santa Ana, CA 92705. HCS/HPD Reception Desk phone number: (714) 567-5167.