



## HOUSING & COMMUNITY SERVICES DEPARTMENT

1300 S. GRAND AVENUE · BUILDING B, 2<sup>ND</sup> FLOOR · SANTA ANA, CALIFORNIA 92705

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### PUBLIC NOTICE

The County of Orange, Housing & Community Services Department/Homeless Prevention Division (HCS/HPD) is releasing a Request for Proposals (RFP) on **January 29, 2008** at 3:00 pm for 2008-2009 from qualified non-profits, government agencies, or companies interested in providing technical services for the County's 2009 Annual Housing Inventory, 2009 Homeless Point-In-Time Count and Survey, and 2009 Homeless Needs Assessment. The duration of the contract is for a period of 24 months with an option to renew for an additional 24 months.

Offeror and Offeror's staff must have previous experience with conducting a Gap Analysis and/or Homeless Population Point-In-Time Count and Survey or experience conducting a survey similar in nature to a Needs Assessment, Gaps Analysis and/or Homeless Point-In-Time Count and Survey.

This 24 months Contract shall commence upon approval by the Board of Supervisors and execution of all necessary signatures.

Total funds available under this RFP is \$ 120,000 of Housing Authority Operating Reserve Fund Dollars. Funding or portions of funding for this Contract is contingent upon Housing and Community Development Commission budget approval; receipt of funds from, and/or obligation of funds to the County; and inclusion of sufficient funding for the services hereunder in the budget approved by County's Board of Supervisors for each year covered by this contract. If such approval, funding or appropriations are not forthcoming, or are otherwise limited, County may immediately terminate or modify this contract without penalty.

Organizations interested in providing these services for the County of Orange must submit a Proposal to HCS/HPD staff by **1:00pm on February 19, 2008**.

A hard copy RFP may be picked up at HCS/HPD office at 1300 S. Grand Avenue, Bldg B, 2<sup>nd</sup> Floor – HCS/HPD Reception, Santa Ana, CA 92705. HCS/HPD Reception Desk phone number: (714) 567-5167. Electronic copies are available upon request by contacting Kelly Lupro at (714) 567-5162 or [kelly.lupro@hcs.ocgov.com](mailto:kelly.lupro@hcs.ocgov.com)