

RESOLUTION: INFORMATION AND EXAMPLE

The Grant Application requires an approved Resolution, dated and attested to/certified which:

1. Authorizes the submittal of the Application(s):
 - for all County of Orange, OC Waste & Recycling grants for which Lead applicant is eligible; or
 - for this Grant and other specifically identified County of Orange, OC Waste & Recycling Grants; or
 - for this Grant only.
2. Identifies the job title of the person authorized to execute applications, agreements, amendments, requests for payment and all grant documents necessary to secure grant funds and implement the approved Grant Project (Signature Authority). (*The authorized signatory must be an employee of the local public agency.*)
3. Authorizes the Signature Authority to delegate this authority (*not required but encouraged*).
4. Authorizes application submittal and Signature Authority for a period up to five (5) years from the date of adoption.

A copy of the authorizing Resolution is a required Application document. If the Lead applicant needs additional time to obtain the Resolution, it may be sent after the application deadline but it must be received by OC Waste & Recycling by no later than May 14, 2009.

RESOLUTION WORDING EXAMPLE

WHEREAS, The County of Orange authorizes OC Waste & Recycling to administer various Grant Programs in furtherance of the State of California's (State) efforts to reduce, recycle and reuse solid waste generated in the State thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority the County of Orange, OC Waste & Recycling is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, Grant Application procedures require an Lead applicant's governing body to authorize by resolution its approval for submittal of the Grant Application(s) identified below, and the designation by job title of the individual authorized to execute all Grant documents on behalf of **(Name of Lead applicant)**; and

WHEREAS, if awarded, **(Name of Lead applicant)** will enter into a Grant Agreement with the County of Orange, OC Waste & Recycling for implementation of said Grant(s).

NOW, THEREFORE, BE IT RESOLVED that the **(Title of Governing Body)** authorizes the submittal of application(s) to OC Waste & Recycling for all grants for which **(Name of Lead applicant)** is eligible.

BE IT FURTHER RESOLVED that this authorization is effective for **(Insert Time Period: from Month, Day, Year through Month, Day, Year)**; time period not to exceed five (5) years;

BE IT FURTHER RESOLVED that the **(Job Title)**, or his/her designee is hereby authorized and empowered to execute in the name of the **(Name of Lead applicant)** all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project.

NOTE: Add [Authorized signature page and date].