



County of Orange Volunteer Utilization Survey
REPORTING PERIOD
July 1, 2010 – June 30, 2011

Thank you for responding to the following survey. Your feedback will assist in compiling information for the Annual Report on County Volunteerism. Please consider this your opportunity to share with Board Offices and County Administrators the contributions made by volunteers, unpaid student interns and/or reserves working within your Agency/Department.

Surveys must be returned by **August 5, 2011**. For additional information or to obtain an electronic version of this form, please call (714) 834-7440 or e-mail your request to Jane.Dawson@ocgov.com.

1. Agency/Department Information

Agency/Department: _____
Division/Unit: _____
Program: _____

2. Information Regarding Person Responding to this Survey

Name: _____
Title: _____
Phone: _____
E-mail: _____

**Questions listed below pertain to volunteer utilization from
July 1, 2010 through June 30, 2011.**

**The term “volunteer” that is utilized throughout the survey
includes all volunteer categories that are listed on page 2.**

If information requested is not available or applicable, please note that in your response.

Thank you!

3. Statistical Information

Several volunteer categories are listed below. Please enter statistical information for the category (or categories) that best represents your program. The Independent Sector's most recent calculation for the hourly value of volunteer time is **\$22.36**. This figure may or may not apply to your program. Please use your discretion.

**** To calculate total value, right click in the cell under "Total Value" and select "Update Field."**

Unpaid Student Interns:

Total Number		Total Hours	x	Hourly Value	=	Total Value
			x		=	\$ 0.00

Unpaid Law Clerks:

Total Number		Total Hours	x	Hourly Value	=	Total Value
			x		=	\$ 0.00

Sheriff Reserves:

Total Number		Total Hours	x	Hourly Value	=	Total Value
			x		=	\$ 0.00

Park Ranger Reserves:

Total Number		Total Hours	x	Hourly Value	=	Total Value
			x		=	\$ 0.00

Professional-Level Volunteers: *Individuals who volunteer their professional expertise.*

Total Number		Total Hours	x	Hourly Value	=	Total Value
			x		=	\$ 0.00

Court-Referred Volunteers

Total Number		Total Hours	x	Hourly Value	=	Total Value
			x		=	\$ 0.00

Board/Committee/Council Members:

Total Number		Total Hours	x	Hourly Value	=	Total Value
			x		=	\$ 0.00

**** To calculate total value, right click in the cell under "Total Value" and select "Update Field."**

Volunteer Categories Not Listed Above: *(position title or category is required)*

Position Title/Category:						
Total Number		Total Hours	x	Hourly Value	=	Total Value
			x		=	\$ 0.00
Position Title/Category:						
Total Number		Total Hours	x	Hourly Value	=	Total Value
			x		=	\$ 0.00
Position Title/Category:						
Total Number		Total Hours	x	Hourly Value	=	Total Value
			x		=	\$ 0.00
Position Title/Category:						
Total Number		Total Hours	x	Hourly Value	=	Total Value
			x		=	\$ 0.00

4. If number of volunteers, hours served or value of volunteer service differs significantly (increase or decrease) from figures reported for FY 2009/10, please identify issues that impact totals.

5. Briefly describe general duties performed by volunteers. If there are several unique positions, please summarize each position separately. Please include the following information in your answer:

- **Position title**
- **Duties/responsibilities/projects/assignments (please be specific)**
- **Required time commitment (hours per week/month & preferred duration)**

(Please see the enclosed attachment for a copy of last year's description, which you may incorporate into this year's response.)

6. In one sentence, please share a significant accomplishment of your volunteer program during FY 2010/11.

7. Please describe new, unique and/or innovative ways in which you have tapped into the time, talents or expertise of volunteers over the past year.

8. Please describe any social media that your program utilizes to connect with active or potential volunteers, engage community support, enhance outreach efforts, etc.

9. Please list any volunteer-related recognition/award received by an individual volunteer, a volunteer group and/or by your volunteer program during FY 2010/11. Recognition may be at a local, county, state, federal, national and/or international level.

a. Please include the exact title of the recognition/award, the date that it was presented, the recipient and the person/organization that conferred the recognition/award.

10. Please share program goals for FY 2011/12.

11. Please describe any volunteer management issues that have proven challenging over the past year.

12. Is there additional information that you would like to include in the FY 2010/11 report and/or are there issues related to volunteer utilization that have not been adequately addressed in this survey?

Please Return Your Survey Response by August 5, 2011 to:

Jane Dawson, Manager/Volunteer & Intern Resources
County Executive Office, Community/Media Relations
333 West Santa Ana Boulevard, Santa Ana, CA 92701

E-mail: Jane.Dawson@ocgov.com

Pony: HOA/Building #10/Room #104

Fax: (714) 834-7601